

## **Stratford Road Elementary School**

**Site Based- January 31, 2018**

### **Attendance:**

Alison Clark, Andrew Paskal, Donna Candia, Lisa Razon, Michele LaLima, Debbie Laykind, Brianne Sulibhavi, Sara Bodeker,

**The meeting was called to order at 8:30am**

### **District Site Based Updates:**

1. Dr. Clark is a member of the District-Wide Site-Based Committee. They typically meet several times per year. At their most recent meeting, there was discussion about revising the site based document, which is distributed to all teams at the beginning of the year. There was also discussion about providing training opportunities for members of the District-wide Site Based team.

### **Review of Title 1 Parent/School Compact:**

1. Stratford Road (along with other schools within our district) is designated as a Title I school. Because of this designation, there are certain requirements. One of those is to have a Parent/School Compact.
2. A copy of the compact from last year was distributed. As a team, the document was discussed and updates were proposed. It was also suggested that in addition to posting on our website, a cover letter and the document be e-blasted to parents.

### **Review of Parent Handbook:**

1. A copy of the updated Stratford Road Parent Handbook was distributed. Members briefly reviewed and made some suggestions. Prior to our next meeting, members will again review and can provide suggestions at our February meeting.

### **Bond Project Updates:**

1. Dr. Clark shared the documentation and some pictures designating Stratford Road as a site on the Historical Register. It was filed in 2012. Because of this, our window project is more complicated and will further be delayed for an additional year.
2. The auditorium renovation project will be starting in February.

**The next meeting will be February 28<sup>th</sup>.**

**The meeting was adjourned at 9:05am**

**Respectfully submitted,  
Andrew Paskal**